

## Terms and Conditions

---

1. Quotes are only valid for 30 days
2. Charges are for a minimum group size of 10 people and a minimum of 2 nights stay
3. Bookings will only be confirmed if the 2 following conditions are completed:
  - **Receipt of a non-refundable deposit of 25% of booking cost, and**
  - **A signed booking acceptance form (BAF)**

*(If the booking is not confirmed within the period of the quotation (30 days), the dates may be passed to another group.)*

4. Cancellation charges are on a sliding scale based on a percentage of the agreed cost of booking:
  - 4 months' notice – 25% of total booking (i.e. deposit)
  - 3 months' notice – 40% of total booking
  - 2 months' notice – 75% of total booking
  - 1 months' notice – 90% of total booking
  - Less than one month notice 100% charges.
5. Final numbers and charges will be confirmed 3 months before the residential.
6. The invoice will be sent two weeks prior to the residential and is payable on or before arrival.
7. All invoices should be settled in sterling.

---

*When you return a signed Booking Acceptance Form and/or deposit payment you are agreeing to the Terms and Conditions*

*Corrymeela reserves the right to revise and update these Terms and Conditions*

*This document was last updated April 2018*

---